



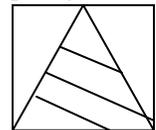
Executive Meeting – August 31st, 2021 - Minutes

Held at: Via zoom on HHQG account

Executive Position	Name	Present - Regrets	Non-Executive Position - FYI Only	Name
President	Ida Jenkins	✓	BOM	TBA
Past Presidents	Sue Luque	✓	Hearts & Hugs	June Ball
Website Admin/Hist	Sue Luque	✓	Post Card Exchange	Margaret Newey
Secretary	Sue Luque	✓	Photographer	Margaret Newey
Vice President	TBA		Group Face Book Page	Margaret Newey
Treasurer	Judy Mair	✓	Zoom Sew and Chat	TBA
Outreach Convener	Joan Lovegrove Dodie Ryan	✓ ✓		
Newsletter Editor	Irene Rushworth	✓	Snack/Tea Lady	N/A
Program Convener	Irene Rushworth	✓	50/50	N/A
Membership Convener	Margaret Newey	✓	Retreat Convener	N/A
Librarian Convener	Sheilagh Yuschyshyn	✓		
Workshops Convener	TBA			
Publicity Conveners	Christina Martin Joan Lovegrove	✓ ✓	Zoom Show'n Share organizer	Christina Martin

Presidents – Ida Jenkins

- 7pm start meeting, welcome Exec.
- Ida's thoughts/ideas on what she wants to accomplish as President
 - Looking for advice from Exec as she is getting to know the role.
 - She is willing to listen to all ideas.
 - She wants the members to have fun and joy coming to the guild.
- What Ida expect from the Execs.
 - No animosity or disrespect between each other **especially** in front of Guild members,
 - Problems to be resolved at Exec meetings.
 - Execs to read Constitution. Do we need to update Constitution?
 - No update at this time.
- 30th anniversary, what about the members make some 8 1/2" blocks of party hats to celebrate, and then have made into an outreach quilt for June 2022?
 - Joan and Dodie on board with idea, mention in newsletter
 - Irene suggested bright and festive fabric.
 - Ida suggested cream or white background fabric
- Presidents challenge?
 - Ida is still thinking about this.



Past-President (Nominating) – Sue Luque

- Exec positions still need Vice President and Workshop.
- Non-Exec positions needed Zoom Sew & Chat host and Block of the Month
 - Yes anyone hosting a Zoom Sew & Chat can use Guild Zoom Account.
- Arranged Tandia signing authorization transferred

Secretary – Sue Luque

- I researched incorporated minutes and the only minutes that have to be passed by the guild members are the June AGM minutes which we do at the following Sept Guild meeting.

Website Administrator/ Historian– Sue Luque

- I have updated website with financial statements, annual reports and Executive. I also added Guild meeting minutes and Executive meeting minutes.
- The website is not social media, it is a business tool. It is the records storage for said documents. We need it for the incorporation, dealing with the town and dealing with the province to apply for grants.
- Some stats of the website for the month of July, 16% visitors were returning visitors, 84% new visitors.
- When I received updated members list I will update “members’ area only” access on website.
- Outreach, if you drop off quilts/placemats please take photos for website and let me know name of where you gave them to and how many.
- If you need something on the site updated, please let me know.

Treasurer – Judy Mair

- Financial Statement overview
 - General Account: \$3,000
 - Savings Account: \$9,800
 - Raffle Account: \$2,800
 - Any upcoming large expenses? Not really
- Audit results?
 - Margaret Newey completed Audit and gave letter/report to Judy Mair.
- No charge can go under a department budget without the committee chair agreeing and knowing about it. Also all overages or variants from Budget must be approved by Executive.
 - Judy Mair commented that last year one of the Co Presidents told her to apply a charge to a committee budgeted without executive approval or letting the chair know and she felt it wasn't her place to say anything. Ida said as Treasurer it is most definitely her place to say something and it would be welcomed.

Membership – Margaret Newey

- How many members?
 - 45 members total, 3 new members
- How did the member cards work out?
 - No negative comments, several positive.
 - Barb Shein downloaded to phone so she can show quilt shop owners.
- Any comments on the renewal forms?
 - 3 comments; will send to appropriate Exec.
 - Margaret to send out reminds to members who have not renewed.
 - Margaret to send members list on Sept 13 to Irene and Sue.
 - Anne Smith does not want her email on website

Programme – Irene Rushworth

Month	Presenter
Sept 27/21	Celeste Compion - "The Bolt and the Beautiful - The Shweshwe Saga"
Oct 25/21	Jennifer Houlden – "Creating Contrast in Your Quilts"
Nov 22/21	Brett Lewis, Natural Born Quilter (partnering with Erin Village Quilters)
Jan 24/22	Linda Martin-Mills "The Reluctant Quilter".
Feb 28/22	Debbie Rogosin - Elgin Piecemakers Virtual Trunk Show
Mar 28/22	Adriana Fagan – Trunk Show – Strip Piecing Quilting
Apr 25/22	Robin Bogaert – Quilting in the Loft
May 30/22	Kay Hannah – Trunk Show
Jun 27/22	AGM

- Program expense for this year \$1652. Budget \$2,000
- Ida would like to know if any speakers from this year of previous years could do workshops.

Newsletter – Irene Rushworth

- Deadline for your contributions is the 4th of the month
- If you have nothing to contribute please let Irene know so she is not waiting for you.
- Advertisers, some not placing adds this year.

Community Outreach – Joan Lovegrove and Dodie Ryan

- How many quilts do we have in stock?
 - 9 Adult about 6 kids
 - Some tops already made. Need to make kits. Ida to quilt one kit.
 - Drop off outreach donations at Joan's home in Georgetown. Need to find someone in Brampton. Ida will be drop off for Acton area. (What about Milton?)
 - Sue asked if they need labels, Joan said they have a few, Sue will forward template.
- Do you need batting? Not at this time.
- Any places to donate quilts? (This did not get discussed.)

Publicity – Joan Lovegrove and Christina Martin

- What is the status of public facebook page? **Unknown**
- Are we going to continue with it? **TBD**
- What other publicity have you done? **NONE**
- Sideroads Magazine? Independent? Sue has contact emails for these. Sue has login for independent on line. Milton paper?
 - Christina and Joan say other groups have tried getting Ads in paper but never get published. They do not want to try for HHQG.
- Brochures at Milton, Acton and Georgetown Library? Sue has Brochure e-document. We can update to read Zoom meetings this year.
 - Christina and Joan do not want to do Brochures.
 - Christina is going to see if we can get on the libraries newsletter.

Show'n Share – Christina Martin

- Having problems getting photos from members. What about asking members when they e-mail with the photo to send another email right after saying they just sent the photo and for Christina to confirm that she received it?
 - Christina said she would send confirmation email.
- The photos of the show and share quilts are too small. Please find a way to make them larger (maybe use another program) and only one quilt at a time.
 - Christina said she has tried other programs but cannot make photos any bigger or one at a time. She did not want to try anything else.
 - The decision was made to get someone else to take over Show'n Share. Irene Rushworth volunteered.

Workshops – TBA

- The Bag workshop is Sat, Oct 9th, 2021
 - Sue Phillips to instruct.
- How many people signed up?
 - Have not taken registration yet.
- What is the cost?
 - Working on final cost for supplies.
- Any suggestions for workshop let Ida know

Library – Sheilagh Yuschyshyn

- Will contact people who have books out and arrange drop off.
- Will place note in newsletter about book drop off.
- Margaret to mention on HHQG Group Face book page.

Our next Executive meeting will be Monday November 1st, 2021, 7pm.

Anything else?

- Margaret asked about postcard deadline, Sue said June 2022 Guild meeting.
- Sheilagh asked about newsletter deadline, Irene said 4th of Month.
- Ida said if any one needed anything from her email or urgent call her.

Meeting adjourned at 8:54pm.