



## **Halton Hills Quilters Guild**

P.O. Box 74064, RPO Market Place  
260 Guelph Street  
Georgetown, Ontario, L7G 5L1

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### **Annual General Report from Executives 2018 – 2019**

#### **President – Submitted by Sue Luque**

- Prepared Guild mtg. Agenda
- Chair/host Guild mtgs.
- Set-up chairs and tables for Guild mtgs.
- Answered many e-mail inquiries from website and members.
- Picked up HHQG mail and forwarded to appropriate Exec.
- Prepared Exec. Meeting Agendas for - Sept 10, Nov 19, 2018, Mar 4 & May 13, 2019
- Held Exec. Mtgs. Sept 10, Nov 19, 2018, Mar 4 & May 13, 2019
- Prepared President Annual Report – May 2019
- Presided over June 2019 AGM

#### **Website Administrator/Historian – Submitted by Sue Luque**

- Replying to e-mails sent to me from web-site
- Added June Annual Report to web-site
- Added June, Sept, Oct, Nov, 2018 & Jan, Feb, Mar, Apr, May 2019 monthly newsletters to HHQG web-site
- Added new members access when requested
- Updated info on website when required
- May 2019 Prepared Website Editor Annual Report
- June 2019 Paid Wix.com payment \$99.00 US, will renew again June 2020

#### **Publicity – Submitted by Sue Luque**

- Posted on-line ADs with theifp.ca (Independent on line)
- Our continued requests for Ads in the Sideroads and Georgetown Independent went unresponsive.
- Our requests for ADS in the Milton paper were better received.
- Sat April 27<sup>th</sup>, 2019 spent the day at Georgetown Mall to promote Guild in through the Town of Halton Hills Sustainability Partnership

#### **Secretary – Respectfully Submitted by Judy Makinson**

- As the Secretary for the Halton Hills Quilters' Guild, I recorded the minutes from the Executive and General meetings held during the June 2018 to June 2019 year.
- With the help of Sue Luque, our Guild President, my job was made easy as meeting agendas were given in advance, and notes taken in my absence.
- Prepared Secretary Annual Report
- There was only one need to invoke "Telephone Convenor" this year for the Jan meeting. This was done mainly by email.
- Serving on the Executive is always rewarding, however I will be vacating the position.

#### **Fall Fairs**

- Fall Fair sponsorship \$100 cheques were mailed to the Georgetown Agricultural Society, Action Agricultural Society and Milton Agricultural Society. Follow-up to each society was necessary on occasion. Encouraged members to put entries in fall fairs.

**Past President – N/A**

No Past President this year.

**Vice President – N/A**

No VP this year.

**Treasurer’s Report – Submitted by Viviane Desrochers**

Our 2018/19 guild year ended with disbursements of \$5456.22 of which the major components are programme - \$1857.09 and hall rental of \$1575.

Total income for the year was \$3386.35. Major components are membership - \$2215 and advertising- \$640. Our advertising more than doubled previous years thanks to Irene Rushworth.

Since our disbursements exceed our receipts by \$2069.87, the shortfall is being covered by our reserves which currently are \$15,225.32. See attached financial statements. Also, please note that the hall rental will increase to \$1800 in the coming year.

All in all, it has been an exciting and fulfilling year and I look forward to the coming guild year.

**Program Report – Respectfully submitted by Judy Ferguson & Irene Rushworth**

Volunteering is always an adventure!

One right after the other, at the June 2018 AGM, we approached the President, Sue Luque, offering to help with Programme as long as we could share the responsibility, not knowing that each of us made the same request. So we became a team! We think it’s worked very well and we hope that the HHQG members have enjoyed the Program portion of our meetings this past year.

June 2018’s **AGM/Potluck**, September and October 2018 Programs were already booked & organized with presenters by last year’s Program Coordinator, Marian Baidacoff.

The following is a list summarizing the Program for the 2018-2019 year.

June 25, 2018	<b>AGM/Potluck</b>
September 24, 2018	<b>Noshi Gulati</b> , “A Quilting Journey from India & Back”
October 22, 2018	<b>Tiffany Tuttle</b> , <a href="http://QuiltersWorkshop.ca">QuiltersWorkshop.ca</a>
November 26, 2018	<b>Monique Chevassu</b> , Brampton Sew ‘n Serge
January 28, 2019	Round Robin <b>cancelled</b> due to inclement weather
February 25, 2019	<b>Lianne McCallum</b> , Quilters Cupboard
March 25, 2019	<b>Sandy Lindal</b> , Scrappy Gal
April 22, 2019	<b>Gina Uncao</b> , Owl be Sewing
May 27, 2019	<b>B. J. Reid</b> , textiles and Embellishments

We’re looking forward to next year’s Program as we have some exciting Presenters coming to share their talent with HHQG members.

### **Membership Report – submitted by Marg Brown**

We registered 53 members – 10 new @\$45 and 43 renewals at either \$40 or \$45 depending on whether they registered by August 31<sup>st</sup> or afterwards. Already 11 members have registered and paid for the 2019-2020 year.

Historically there have been two draws for attendance. This year we introduced a third draw in an effort to encourage the wearing of name tags, an important way to integrate with new members. The new draw required the winner to be wearing a name tag. This successfully increased the number of members wearing their name tag. In October and November out of 42 in attendance 15 and 14, respectively were NOT wearing a name tag. By May only 6 out of 40 were not wearing a name tag.

### **DUTIES:**

#### **Member REGISTRATION and LISTING:**

- collected annual membership fees, kept a log as they came in, followed up in August with those who hadn't paid yet to remind them that the price would soon go up
- maintained the Membership list on an Excel spreadsheet. Forwarded it to Sue Luque, President/Web Administrator and Irene Rushworth, Newsletter Convenor when there were changes. No longer assigned a number to members to streamline the members list - we haven't used member numbers for the library sign out system or any other activity for several years. No problem arose from that change.
- put out a sign-in sheet at each meeting and collected \$6 from each guest.
- held 3 draws for attendance each meeting and all together handed out 24 fat quarters at the 8 meetings (January cancelled due to snow storm). Some were on hand, some were gleaned from the free table and some were donated by members. Older fabrics, solids and Orientals were not popular. Neutrals, tone-on-tone, newer fabric and some novelties would be chosen first. We have 24 on hand including 16 Laurel Burch Celestial Dreams fat quarters that were recently donated. More may come available through donations or stash reduction events.

**New Members:** - new members were issued a Welcome letter with a copy of the Membership list with their name freshly added. Their membership card and a Guild pin were attached. Name tags were ordered for new members in 2 batches to minimize costs – 8 in the fall batch and 2 in the spring batch.

**Fat ¼ Draw:** Selected a theme for the monthly draw, provided a basket for participating members to deposit their contribution(s) and a supply of blank ballots. Each month the winner took home up to 14 fat quarters. It was reported that some fat quarters weren't 100% cotton. At the April meeting samples of "the burn test" were displayed to let members see how easy and reliable it is to test fabric for fibre content. For the May, a focus fabric with selvedge details was included to help identify the spring colours and quality of quilting cotton that we are looking for.

**NEWSLETTER:** Reported attendance, winners of draws & announced theme for next Fat ¼ draw. I included an electronic Membership registration form with June Newsletter.

**EXECUTIVE meetings:** Attended all.

### **Newsletter Editor Report – Submitted by Irene Rushworth**

Sept 2018 – June 2019

I have had the best time this year, creating the monthly newsletter for our guild.

My goal each month is to create anticipation for a newsletter filled with colour, fun, inspiration and participation, alongside our monthly 'business' activities.

I am so proud to be part of this year's executive committee and hope, if you'll have me (!) that I can do it again next year!

My responsibilities included:

- Requested & receive submissions from contributors
- Create, edit, and publish a monthly newsletter for the Guild membership.
- Newsletter sent out approximately two weeks before Guild meeting
- Responsible for keeping an email database of our membership and updating it as membership changes.
- Sent out updated membership list approximately every 2-3 months
- Occasionally forwarded messages to members
- Solicited and arranged with Advertisers to post their Ads in newsletter and sent invoices to advertisers for payment to the Guild

### **Workshop Report - Respectively submitted by Ida Jenkins**

I took care of coordinating the workshops by booking the venue, posted notices in the newsletter, spoke about the planned workshops at the meetings, provided signup sheets and collected fees. I also did the set up and take down for the workshop, with the help of the members.

1. Saturday, February 2/2019 - Barn Quilt Block Workshop by Marion Baidacoff.  
8 members attended (@ \$35 each).  
We paid the instructor \$100, supplies \$93.40  
Venue/Trinity United Church \$85  
Our profit \$1.60
2. Saturday, April 6/2019 - Quilting Brain Storm by Ida Jenkins.  
We attempted to have this workshop, however due to lack of interest, this workshop was cancelled.

### **Library Report – Submitted by Jane Symmes**

An inventory was conducted in August 2018 when I took over as Librarian: about half a dozen books were missing and about the same were discarded due to condition. About 12 new books have been added, both new and donations in good condition.

It was decided to offer tickets for the library draw at the same rate as the 50/50: \$1 each or 6 for \$5; this seems to have been well-received. The funds from the library draw have been used to "top-up" the library budget.

The Guild's library collection will be updated on the Library Thing website ([www.librarything.com](http://www.librarything.com)). The link is on the Guild's web site. This version of the collection (which includes pictures of the covers) will be kept up-to-date to save paper.

### **Community Outreach – Submitted by Donna Thompson**

This was my second year as Outreach Coordinator and our focus was Women's Shelters. Halton Women's Place and Marianne's Place; both will happily accept any size comfort quilt adult and/or child.

October Outreach day was Thursday, October 11, 2018. Seven members attended and we sewed 30 Disappearing Hourglass blocks. I assembled the top and then Ida Jenkins quilted it on her long-arm with 1 wonderful result. In October a donation of 6 adult quilts was given to Ian Anderson House Hospice.

In November Halton Women's Place received 6 children's quilts, pillowcases and 6 crayon tote bags. Marianne's Place received 10 adult, 10 children and 4 crayon tote bags. As a fundraiser Upper Credit Humane Society received one lap quilt to auction. Halton Children's Aid in Milton received 10 children and 10 teen sized quilts.

Spring Outreach day was held on February 21, 2019. Two members attended. We assembled and sewed crayon tote bags. All together 16 were eventually made. We had two small fundraisers at our guild meeting selling fabric; this was to help with the purchase of the crayons and colouring books. Total remaining is \$64.00.

During the months of April and May we had two sew alongs. First was sewing log cabin blocks for Quilts of Valour. The members contributed 44 blocks which will be sewn at Quilt Canada June 2019. The second was sewing small Christmas placemats for Links 2 Care, they use these placemats when delivering Christmas meals to Seniors. Our Guild members made 102 placemats.

April 27, 2019 Outreach quilts were used in a display at the Georgetown Mall, promoting HHQG during a Town of HH community event. May was our final delivery of 10 adult quilts and 16 crayon tote bags to Halton Women's Place and 5 quilts for Trinity United Church in Acton. One quilt was also given as a fundraiser to the Bruce Trail Assoc.

During the year there were numerous quilt donations from the Members, kits also went out to the members and tops were sewn together. Gail Spence from the Hobby Horse donated 4 quilts and 13 tops - all for children. There were two large donations of fabric - once sorted it helped augment our fabric collection.

On hand at Trinity United Church in Acton there are: 6 Bins of fabric, 32 Adult quilts, 15 Children's quilts and 1 top TBQ.

Total donations for the year:

26 crayon tote bags

26 children, 10 teen and 33 adult quilts - Total 69 quilts

Budget \$380.00 total spent \$376.53 Balance (3.47 + 64.00) \$67.47 under budget

### **Non-Executive Position**

#### **Hearts & Hugs – Submitted by June Ball**

I would like to thank the members for letting me know when someone is sick, or a loved one has passed. Please continue to do this, so that I can send a card and give them our support.

This year I have sent twelve cards, and have spent \$22.58.

I hope you all have a healthy and happy summer and I look forward to seeing you in September.

#### **Non-Executive Positions - Submitted by Sue Luque**

- Hearts & Hugs – I want to thank June Ball for sending out cards for our Hearts & Hugs program. I think receiving a card in the mail is a nice personal touch to show we care about our members.
- The 50/50 draw has given an opportunity for members and visitors to support the Guild. I would like to thank Ulda Keleris for her role at the 50/50 desk.
- BOM – The “Canadiana Row Quilt” is so lovely I can’t wait to see all the variations of the quilts. I would like to thank Mary Dodd and Marian Baidacoff for their BOM organizing efforts.
- Social/Treats/Tea Lady – I would like to thank Sheila Barrington for her many years organizing our treats and making coffee & tea. It gives a warm and inviting aspect to our guild meetings.
- Photographer – I want to thank Anne Balanyk for doing a great job taking photos of our guest speakers and our “Show’n Share” members. These photos are part of our history and add a lot to our newsletter. I also want to thank Anne for all her efforts in selling fabric and donating to the guild. She is a great asset to the HHQG.
- Crieff Fall Retreat – I want to thank Judy Mair for organizing the retreat. It has to be a hit, since it is always booked up a year in advance!!