



## **Halton Hills Quilters Guild**

P.O. Box 74064, RPO Market Place  
260 Guelph Street  
Georgetown, Ontario, L7G 5L1

---

### **Annual General Report from Executives 2019 – 2020**

**Note:** Because of Covid19 we cancelled Guild meetings March 13, April 27, May 25 and AGM June 22.  
The May 4<sup>th</sup> Executive meeting was also cancelled.

#### **President – Submitted by Teresa Jarvis**

- Prepared Guild mtg. Agenda
- Chair/host Guild mtgs. Sept 23, Oct 29, Nov 25
- Helped set-up chairs and tables for Guild mtgs.
- Signatory on Guild cheques
- Prepared President's Message for newsletter
- Responded to questions and e-mail inquiries from website and members.
- Prepared Exec. Meeting Agendas for - Sept 9, Nov 4, 2019
- Held Exec. Mtgs. Sept 9, Nov 4, 2019
- Prepared President Annual Exec. Report – May 2020

#### **Secretary – Respectfully Submitted by Nancy Perrault**

- As the Secretary I recorded the minutes from the Executive mtgs. Sept, Nov 2019 & Mar 2020 and Guild meetings held during September, Oct, Nov 2019, Jan, Feb 2020.
- It has been a very interesting year, as the President and I were new to the roles and learning as we went along with guidance from other members of the Executive.
- As the President Teresa was on vacation and unwell I chaired the January and February Guild meetings. Then COVID-19 hit us so we have not had a general meeting since February.
- My job has been fulfilling and rewarding. New friends, ideas, etc.
- Prepared Secretary Annual Exec. Report

#### **Fall Fairs**

- Fall Fair –have been cancelled for 2020

#### **Vice President – N/A**

No VP this year.

### **Past President – Sue Luque**

- Tried to get members to volunteer for vacant position
- Attended Executive meetings.
- Prepared Annual Exec. Report
- Prepared newsletter contributions

### **Acting President – Sue Luque**

- Prepared Exec. Meeting agenda for Sept 2019, and March 2020. May 2020 Exec mtg. cancelled.
- Held/chaired Exec. Mtg. March 9.
- Prepared newsletter contributions
- Collated Guild Annual Exec. Report

### **Website Administrator/Historian – Submitted by Sue Luque**

- Replying to e-mails sent to me from web-site
- Added June Annual Report and Financial Statements to web-site
- Added June, Sept, Oct, Nov, 2019 & Jan, Feb, Mar, Apr, May, 2020 monthly newsletters to HHQG web-site
- Added new members access when requested
- Updated info on website when required
- May 2020 Prepared Website Editor Annual Exec. Report
- June 2020 Paid Wix.com payment \$99.00 US, will renew again June 2021

### **Publicity – Submitted by Sue Luque**

- Posted on-line ADs with theifp.ca (Independent on line)
- Our continued requests for Ads in the Sideroads magazine where hit or miss, but better than last year.
- Our requests for ADS in the Milton paper were better received.
- We did not participate in the Town of Halton Hills Sustainability event this year.

### **Treasurer's Report – Submitted by Viviane Desrochers**

Our 2019/20 guild year ended with disbursements of \$4546.01 of which the major components were programs, \$942.41 and hall rental of \$1800.00.

Total income for the year was \$7270.20 of which the major components were membership of \$2290.00 and advertising of \$1050.00.

Since we had to cancel meetings for March, April, May and the AGM in June our disbursements are significantly reduced. Since our hall rental was paid in advance for the full year, I contacted Hillcrest United church assuming a credit for the coming guild year. As well, they were advised that we are planning on making monthly payments in the future.

I look forward to the end of the pandemic and the resumption of our meetings.

Stay well, stay safe and Happy Quilting.

### **Program Report – Respectfully submitted by Judy Ferguson & Irene Rushworth**

It would be an understatement to say this has been a year like no other!

We had some great speakers and we had some fun meetings learning new skills, when we called on our members to share their talents! The feedback was overwhelmingly positive in getting more time to work together in small groups and learn from each other! We heard you loud and clear and will do our best to incorporate more of that in the coming program planning.

Unfortunately, the Coronavirus derailed our best laid plans for our full roster of speakers this year, as we cancelled our March – May speakers. We will definitely be reaching out to them to fill our openings in the coming years.

The following is a list summarizing the Program for the 2019-2020 year:

June 25/19	<b>AGM &amp; Potluck</b>
Sept 23/19	E. De Croos
Oct 28/19	Judy Pearce
Nov 25/19	Laura Coia
Jan 27/20	Round Robin – Guild Members
Feb 24/20	UFO challenge – Guild Members
Mar 23/20	cancelled
Apr 27/20	cancelled
May 25/20	cancelled
Jun 22/20	AGM cancelled

As you will see on the list of open executive positions, Judy is stepping down from the Program Committee after 2 years. It has been an honor and a pleasure to work with Judy and know the members certainly appreciate her significant contributions to our Program roster during that time. We only hope we can keep up the quality talent she brought to our Guild.

Unfortunately, June 2020 AGM/Potluck will be cancelled this year. In hopes that we will be able to resume our program in September 2020, we are ready with presenters and program fun through to next year.

### **Membership Report – submitted by Marg Brown**

We registered 58 members – 43 who renewed from the 2018-2019 year, 4 new for the first time and 5 who were returning from prior years.

We have not registered any members for the 2020-2021 year while we wait to see what develops re the covid19 pandemic lockdown measures.

### **DUTIES:**

#### **Membership REGISTRATION and LISTING:**

- Collected annual membership fees, kept a log of registrations on an excel spreadsheet and followed up by email in August with those who hadn't registered yet. Delivered cash and cheques with a list of names to the Treasurer in a batch each month.
- Maintained the master list of members on an Excel spreadsheet. Forwarded it to Teresa Jarvis, President, Sue Luque, Web Administrator and Irene Rushworth, Newsletter Convenor when there were changes. **Note: One member has requested that her name not be listed either on the website or any printouts. Another has asked not to be on the website.**
- Put out a signup sheet at each meeting and collected \$6 from each guest

- Held 3 draws for a fat quarter at each meeting. Two for attendance and one for wearing a name tag. At the 5 meetings held this year (March April May and June meetings were cancelled due to pandemic) we handed out 15 free fat quarters. We have enough fat quarters on hand to supply us for the next year.

#### **NEW Members:**

New members were issued a Welcome letter with a copy of the membership list with their name freshly listed and a note attached to let them know the list is for personal use, not business. Enclosed with the letter was a membership card and a Guild pin. Ten name tags were ordered in January for new members, two replacements (paid for by members) and several executive positions.

Twenty -five guests attended our November meeting to hear special guest, Laura Coia. It was decided to give guests who had paid \$10 to attend a credit toward membership fees. The membership fee was offered at \$25 for the balance of the 2019-2020 year for those who signed up either that night or at the January meeting. Four new members signed up at the November meeting, Cindy Dowling, Ruth Dunlop, Kristie Marsala and Donna Williams.

#### **Fat Quarter Draws:**

Selected monthly themes and made up blank ballots for entries and brought a basket to hold the fat quarters. After continued reports of an entry or two each month that did not meet the basic specifications (100% quilt store quality cotton, 18 x 20"), I did my best to monitor what was handed in. We did ask that entries have the contributor's name on them but only one or two members complied. It was impossible to monitor effectively during the busy registration while guest fees are being collected and questions answered. Critical feedback about an entry was not a positive thing to attempt in front of a lineup of arriving members and guests.

**NEWSLETTER:** Report attendance, winners of draws and theme for next month's fat Quarter draw.

**Executive Meeting:** I attended all executive meetings.

#### **Newsletter Editor Report – Submitted by Irene Rushworth**

Sept 2019 – June 2020

My second year is in the books as the Newsletter Editor, and I couldn't be happier at the interest and support members have shared with each edition.

We've added notification of the newsletter to our Facebook page with the help of Margaret Newey!

As the size of the newsletter has grown, we've had a few hiccups with some email platforms, but we have found solutions in short time so everyone receives their copy.

I hope that members will become more inspired to send contributions to the newsletter, in an effort to make it more their own publication.

I truly enjoy being part of the executive, and am happy to continue in this position, as long as the members of the guild will have me!

My responsibilities included:

- Requested & receive submissions from contributors
- Create, edit, and publish a monthly newsletter for the Guild membership.
- Newsletter sent out approximately two weeks before Guild meeting
- Responsible for keeping an email database of our membership and updating it as membership changes.
- Sent out updated membership list approximately every 2-3 months
- Occasionally forwarded messages to members
- Solicit and arrange with Advertisers to post their Ads in newsletter and sent invoices to advertisers for payment to the Guild

### **Workshop Report - Respectively submitted by Ida Jenkins**

I took care of coordinating the workshops by booking the venue, posted notices in the newsletter, spoke about the planned workshops at the meetings, provided signup sheets and collected fees. I also did the set up and take down for the workshop, with the help of the members. This year I also organized one of the workshops with Community Outreach and supplied the pattern and instructions for the quilt with stash from Outreach.

1. Saturday, November 2/2019 - Paper Piece Workshop by Me (Ida Jenkins) and co-hosted by Community Outreach coordinator Vivian Desrochers, as this was a special workshop to support Community Outreach.
  - 16 members attended (@ \$0).
  - We paid the instructor \$0, as it was run by executive members.
  - Venue/Trinity United Church \$0 as the workshop was for charity. Our profit \$0
2. Saturday, Mar 7/2020 - Quilt as you go Workshop by Anne Balanyk.
  - 10 members attended (@ \$30 each with one \$35 for non-member).
  - We paid the instructor \$100, supplies \$10
  - Venue/Trinity United Church \$85
  - Our profit \$110
3. Workshop that was scheduled for May/2020 was cancelled due to covid19.

### **Library Report – Submitted by Jane Symmes**

Last year, it was decided to offer tickets for the library draw at the same rate as the 50/50: \$1 each or 6 for \$5; this seems to have been well-received. The funds from the library draw have been used to “top-up” the library budget.

The Guild’s library collection was updated on the Library Thing website ([www.librarything.com](http://www.librarything.com)). The link is on the Guild’s web site. This version of the collection (which includes pictures of the covers) will be kept up-to-date to save paper.

Thank you to all who have donated items to be used as Library draw prizes – fabric panels; fat quarters (especially the interesting Australian fabrics from Teresa!), books etc.

The purchases and/or donations were added to the collection:

- Celtic quilts : a new look for ancient designs - Beth Ann Williams
- Free-motion quilting 101 : techniques & patterns for beginners - Ashley Nickels
- Visual Guide to Creative Straight-Line Quilting: Professional-Quality Results on Any Machine; 60 Modern Designs -Natalia Whiting Bonner
- Portraits from Nature: 35 Studies for Dimensional Quilts -Jean Wells
- Stupendous Stitching How to Make Fun and Fabulous Fiber Art
- The Complete Crazy Patchwork - Anne Hulbert
- Happy Villages, Expanded & Updated Edition - Karen Eckmeier
- Quilts with an Angle: New Foolproof Grid Method & Easy Strip Cutting; 15 Projects with Triangles, Hexagons, Diamonds & More (A Field Guide) - Sheila Christensen

### **Community Outreach – Submitted by Vivian Derochers**

This was my first year as Outreach Coordinator and was a bit of a challenge as I also served my second year as guild treasurer.

On September 26, 2019 a beautiful quilt was presented to the Darling Home for Kids. This was auctioned at the end of October to raise funds for the centre and they acknowledged the generosity of our guild in a lovely thank you letter.

On September 28<sup>th</sup>, some of our outreach quilts were displayed at the Milton Public library's Culture Days. A great number of people attended and Ida Jenkins and Teresa Jarvis helped me distribute our guild pamphlets.

Thirty three fall themed placemats were given to the Milton Meals on Wheels program for Thanksgiving 2019. At the October meeting a beautiful quilt was presented to Anne Smith for the Bruce Trail Association. A lovely thank you was proffered by Dr. Frances Walker.

November 2<sup>nd</sup>, an Outreach sewing day was held in Acton and 16 guild members took part in a paper pieced project taught by Ida Jenkins. The resulting spider web blocks were pieced together and quilted by Ida for our outreach program.

In December, fifty Christmas placemats were given to the Milton Meals on wheels program and Pearl Snowden delivered placemats to Links2care for Georgetown and Acton. These deliveries helped make their Christmas more festive.

January 15, 2020 Teresa Jarvis and I delivered 10 quilts to Trinity United church to thank them for their generosity to our guild. They provide storage space as well as letting us have outreach workshops at no charge.

On February 20<sup>th</sup> Sue Phillips brought five quilts to the Allandale Nursing Home day program for the use of their wheelchair clients.

Ian Anderson House, a hospice in Oakville, was gifted with six quilts on March 5, 2020.

We have had to cancel guild meetings since March because of the covid-19 pandemic, but our guild members continue working on Quilt of Valour blocks. As well, some of our members are sewing isolation gowns, surgical caps and masks for the Halton Hills PPE sewers group. This group has delivered these items to family doctors, specialists, pharmacists and long term care homes to protect those who are taking care of our communities. As of May 5<sup>th</sup> they had contributed 1117 gowns, 627 caps and 126 masks. They continue to provide items as the requests keep coming in as places plan to reopen.

Total donations for the year:

33 Fall placemats

Approximately 125 Christmas placemats

23 adult quilts

Budget - \$380.00, Spent - \$203.40, Balance - \$176.60

### **Non-Executive Position**

#### **Hearts & Hugs – Submitted by June Ball**

This year I have sent out eight cards to our members. I would like to thank you for informing me when anyone is ill, or if they have lost someone dear to them. Please continue to do this, so that I can get in touch, and on behalf of the guild, offer them our love and support.

This year I bought two boxes of cards, and two books of stamps for a total of \$32.94. Hopefully, this will be sufficient for next year 2020-2021.

I hope you will keep safe and well over the summer, and I will look forward to seeing you in September.

### **Non-Executive Positions - Submitted by Sue Luque**

- Hearts & Hugs – I want to thank June Ball for sending out cards for our Hearts & Hugs program. I think receiving a card in the mail is a nice personal touch to show we care about our members.
- The 50/50 draw has given an opportunity for members and visitors to support the Guild. I would like to thank Jane Symmes for her role at the 50/50 desk.
- BOM – The “Wetlands Quilt” is so lovely I can’t wait to see all the variations of the quilts. I would like to thank Mary Dodd and Marian Baidacoff for their BOM organizing efforts.
- Social/Treats/Tea Lady – I would like to thank Joy Schmidt and Maryann Ellwood for organizing our treats and making coffee & tea. It gives a warm and inviting aspect to our guild meetings.
- Photographer – I want to thank Anne Balanyk for doing a great job taking photos of our guest speakers and our “Show’n Share” members. These photos are part of our history and add a lot to our newsletter.
- Facebook Page – I want to thank Margret Newey for maintaining our Facebook Page.
-