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## Executive Meeting Minutes – Sept 11<sup>th</sup>, 2017

Held at: Sue Luque's home, 13819 Trafalgar Rd., near Ballinafad, 7 - 9pm

Executive Position	Name	Present - Regrets
President	Sue Luque	Present
Secretary	Sue Luque	"
Quilt Show 2017 Coordinator	Sue Luque	"
Website Administrator/Historian	Sue Luque	"
Past President	N/A	
Vice President	Judy Makinson	Regrets
Treasurer	Judy Mair	Present
Program	Marian Baidacoff	Regrets
Membership	Christine Hoover	Present
Librarian	Susan Fitzgerald	Regrets
Workshops	Mary Merry	Regrets
Community Outreach	Donna Thompson	Present
Publicity	Sue Phillips	Regrets
Newsletter Editor	Sandra Castator	Regrets

### Website Administrator/Historian - Budget \$120.00

Sue Luque

- Please forward to me anything that you need updated on the site.
- 2017 – 2018 Budget of \$120.00 will need to up it.
- Wix.com was \$137.27 as of June 13 for one year to host our Website
- Black Sun – for the Domain Address is paid up until May 30, 2019 – every 5 years – cost?

### Quilt Show Convener

Sue Luque

- We had venue walk-through Aug 29, everything on track

### Program – Budget 1750.00

Marian Baidacoff

- Brenda Miller? \$533.00 + 3 tables for a pop-up shop and overnight logging. Executive agrees, too much money, we should pass.

### 2017-2018 Programme

- September - Kathryn Wagner (NO is a complete sentence)
- October - Susan FitzGerald [& Ruby?] Cross Stitch Rugs & Rug Hooking
  - Special theme for Show and Share - Your favourite Fall Quilt
- November - Jane Sanders (Straight Line Quilting)
- Dec 2017 – No Meeting

Newsletter Editor

Sandra Castator

- Executive to get contribution to Sandra ASAP.

Newsletter Advertising

- Michelle Palermo of Quilted Memories is advertising for 9 months in the newsletter. I think ¼ page AD. Revenue generating.
- Can we get anybody else?
- What about: Longarm Quilting by Carole Rogers, Rockwood who advertised last year?

**HHQG Newsletter Advertising**  
*Monthly fee:*  
 ¼ page AD for \$20, \$10 for members  
 Business card AD for \$10, \$5 for members  
 Your advertisement should be in a .jpeg or plain text format.

Publicity

Sue Phillips

- **Budget** – We missed this in the 2017-2018. Last year we budget for \$100, but only used \$30, can we use \$25.00 from Secretary for this year? Yes.

Library – Budget \$275.00

Susan Fitzgerald

- Please return Library books at the Guild meeting so that a full inventory can be carried out.

Membership – Budget \$150

Christine Hoover

- No Early Registration Draws
- Any new members? 3: Mary Dodd, Elaine Crawford, Marnie Lemon
- Over budget last year, this year budget already spent. Do you have enough fat quarters? YES

Treasurer

Judy Mair

- Fiscal year June 1 to May 31. So in June we can accept Financial Statement, Budget & Report
- Budget revised:
  - Website
  - Publicity
  - June AGM under programme not Social
- Could you please do a Mini Treasurer’s Report for the Sept newsletter? Yes

**Treasurer’s Report**  
 The balances in the accounts are as follows:  
 General Account: \$ \_\_\_\_\_  
 Savings Account: \$ \_\_\_\_\_

Large expenses which are due now are \_\_\_\_\_  
 (i.e. Annual payment for our Post Office Box , the rent for our hall, insurance, etc, etc.)

Retreat

Judy Mair

- Nov 14, 15, 16, 2016 – Full
- April 9, 10, 11, 2018 – 1 person so far, will mention in Newsletter.

Community Outreach - \$380.00

Donna Thompson

- 10 Twin Size Quilts to go to Hospice Wellington (Velvet) after Quilt Show
- 10 various size Quilts to go to Trinity United Church as a thank you for storing our stuff.
- Has 6 kits ready to be handed out at Guild meetings.
- Will ask members for unwanted quilt tops or fabrics
- May need to purchase more batting, we will keep eyes open for sales/coupons.
- Days for Girls – Bags – Spring project, if Donna passes quality control. ?????

Next Meeting

- Monday, Nov 20<sup>th</sup>, 2017: 7 - 9pm, Sue’s house.